



LOT OWNER

TENANT

Clear Form

HOLIDAY / ABSENCE FROM RESIDENCE NOTIFICATION

Please return in person to the Security Hut, or by email to security@sanctuarylakes.com.au.

Property Address _____

Resident 1 Full Name: _____ Mobile: _____

Resident 2 Full Name: _____ Mobile: _____

Email: _____

Absence from _____ / _____ / _____ to _____ / _____ / _____

Note: SLR Security offers a FREE Key Holding Service: Short Term or Permanent Basis.

Alternative contact when you cannot be reached:

Full Name: _____

Mobile: _____ Email: _____

Will this person hold a KEY to the premises?

Yes No

Will anyone visit your premises during your absence?

Yes No

If Yes to the above, please supply details of this person:

Contact Full Name: _____ Mobile: _____

Email: _____

Address: _____

Will this person hold a KEY to the premises?

Yes No

SIGNATURE: _____ DATE: _____

Office Use Only

KEY TAG #.....